25X1

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SECSET

Copy 5 of 5

20 January 1956

MEMBRANDUM FORs Finance Division, Accounts Branch

SUBJECT

- Travel Claim for Puriod

14 - 11 December 1955

l. It is requested that subject employee's likel account be credited in the amount of \$300,09 to liquidate partially his advance account. The balance of \$12,09 will be accounted for on or about 20 February 1956.

2. For your pretestion in taking this action, I certify that there is in the costody of the Project Comptroller a sufficient voucher which is consistent with Agency regulations, approved by an appropriate approving authority and certified by an authorised certifying officer in the amount of \$300.09. This expense is properly chargeable as follows:

THAVEL DEDECT OF LIDATION CLASS HEF. HO. ANOTHER FUS-DCI-Proj 31-56 6-1001-30-010 08.1 8769 \$ 300.09

3. The Scourity Office requests that this voucher not be released through normal administrative channels.

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Authorized Certifying Officer Project Comptroller

Distribution:

Otl - Addressee

3 - Voucher file

4 - Proj Pers file

5 - Chrono

JHSJr/e

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